



TOWN CLERK
TOWN OF RYE
222 GRACE CHURCH STREET
3RD FLOOR
PORT CHESTER, NY 10573

(914) 939-3570
 FAX: (914) 939-0786

HOPE B. VESPIA
 Town Clerk

APPLICATION FOR PUBLIC ACCESS TO RECORDS
FREEDOM OF INFORMATION REQUEST

I hereby apply to inspect/obtain the following record:

Signature: _____ Date: _____ Compliance Date: _____

Applicant/Company	Name: _____ Phone: _____ Fax: _____ Company: _____ Street Address: _____ City, State, Zip: _____
-------------------	---

DENIED (for the reason(s) checked below):

- | | |
|--|---|
| <input type="checkbox"/> Confidential disclosure | <input type="checkbox"/> Part of investigatory files |
| <input type="checkbox"/> Record is not maintained by this agency | <input type="checkbox"/> Unwarranted invasion of personal privacy |
| <input type="checkbox"/> Record not available under the Freedom of Information Law | <input type="checkbox"/> Record of which this agency is legal custodian cannot be found |
| <input type="checkbox"/> Exempted by statute other than the Freedom of Information Act | <input type="checkbox"/> Other (Specify) _____ |

Signature: _____ Title: _____ Date: _____

NOTICE: You have a right to appeal a denial of this application to the head of this agency who must full explain his/her reasons for such denial in writing within seven days of receipt of an appeal.

I hereby appeal:

Name: _____ Address: _____

Date: _____ Signature: _____