

**TOWN OF RYE  
TOWN BOARD**

**MEETING TO BE HELD TUESDAY, FEBRUARY 18, 2014**

**8:00 P.M.**

**AGENDA**

**I. PRESENTATIONS**

**II. APPROVAL OF MINUTES**

**A. Meeting Held January 28, 2014**

**III. COMMENTS FROM PUBLIC**

**IV. COMMUNICATIONS/RESOLUTIONS**

**A. Resolution: Seaside Johnnies Tax Appeal**

**B. Resolution: LGRMIF Grant Application**

**C. Resolution: Valuation Plus Inc. – Atria Senior Living**

**D. Resolution: GAR Associates – Assessment Support Services**

**E. Resolution: Homestead Base Proportion - Town**

**V. REPORTS**

**A. Assessor**

**B. Finance**

**C. Receiver of Taxes**

**D. Town Clerk**

**E. Town Attorney**

**F. Crawford Park**

**G. Superintendent of Highways**

**VI. COMMENTS FROM COUNCILPERSONS**

**TOWN OF RYE  
TOWN BOARD**

**MEETING TO BE HELD TUESDAY, JANUARY 21, 2014**

**8:00 P.M.**

**AGENDA**

**I. PRESENTATIONS**

**II. APPROVAL OF MINUTES**

**A. Meeting Held December 17, 2013**

**III. COMMENTS FROM PUBLIC**

**IV. COMMUNICATIONS/RESOLUTIONS**

- A. Resolution: Designate Official Banks**
- B. Resolution: Custodial Agreements**
- C. Resolution: Designate Official Newspapers for Publications**
- D. Resolution: Mileage Allowance**
- E. Resolution: Set Date for Monthly Meetings**
- F. Resolution: Designate Delegates for the Assoc. of Towns Mtg.**
- G. Resolution: Appoint Confidential Secretary to the Supervisor**
- H. Resolution: Appoint Director of Purchasing**
- I. Resolution: Appoint Town Attorney**
- J. Resolution: Appoint Town Comptroller**
- K. Resolution: Appoint Town Accountant**
- L. Resolution: Appoint Registrar of Vital Statistics**
- M. Resolution: Appoint Records Management Officer**
- N. Resolution: Appoint Marriage Officers**
- O. Resolution: Appoint Town Prosecutor/Deputy Town Attorney**
- P. Resolution: Appoint Court Bailiff**
- Q. Resolution: Appoint Civil Officers**
- R. Resolution: Appoint Member of Board of Assessment Review**
- S. Resolution: Appoint Member of Rye Town Park Commission**
- T. Resolution: NYS Retirement System – Town Council Members**
- U. Resolution: NYS Retirement System - Appointed Officials**
- V. Resolution: Appoint Program Administrator**
- W. Resolution: Appoint Community Services Administrator**
- X. Resolution: Fuel Tank Installation for Caretaker Cottage**

**V. REPORTS**

- A. Assessor**
- B. Finance**
- C. Receiver of Taxes**
- D. Town Clerk**
- E. Town Attorney**
- F. Crawford Park**
- G. Superintendent of Highways**

**VI. COMMENTS FROM COUNCILPERSONS**

## RESOLUTIONS

On motion of Councilperson , seconded by Councilperson , the following Resolutions were adopted:

### ANNUAL REORGANIZATIONAL RESOLUTIONS

#### RESOLUTION A

**RESOLVED**, that TD Bank, JP Mortgage Chase, Hudson Valley Bank, Wells Fargo, M & T Bank and Customer's First Bank be and they hereby are designated as depositories for the Town of Rye.

#### RESOLUTION B

**RESOLVED**, that TD Bank, JP Mortgage Chase, Hudson Valley Bank, Customer's First Bank and Webster Bank previously designated as depositories of the Town of Rye must submit a revised Custodial Agreement when and if the current agreement is revised, amended or changed in any way.

#### RESOLUTION C

**RESOLVED**, that the Journal News, the Westmore News, the Rye Sound Shore Review, the Home Town Media Group be and they hereby are designated the official newspapers of the Town of Rye for publication of notices, resolutions and/or ordinances and WGCH for radio announcements affecting the Town of Rye for the year 2014.

#### RESOLUTION D

**RESOLVED**, that all authorized personnel of the Town of Rye using their own vehicles on official business, be compensated at the rate of fifty-six cents (\$ .56) per mile commencing January 1, 2014, and

**BE IT FURTHER RESOLVED**, that said personnel shall be required to keep a mileage log of each such trip made, which will be reviewed by the Supervisor or designated Confidential Secretary before payment is approved.

#### RESOLUTION E

**RESOLVED**, that the third Tuesday of every month be and it hereby is designated as the regular meeting night of the Town Board of the Town of Rye for the year 2014 pursuant to the adopted Procedure of the Town Board, and

**BE IT FURTHER RESOLVED**, that said meetings are to commence at 8:00PM.

#### RESOLUTION F

**WHEREAS**, the Town of Rye is a member of Association of Towns, and needs to designate voting delegates to attend annual meeting in New York City from February 16 to 19, 2014;

**NOW, THEREFORE, BE IT RESOLVED**, that Town of Rye Justice Anthony M. Provenzano be and he hereby is designated to attend and be a voting delegate for the Town of Rye at said meeting, and

**BE IT FURTHER RESOLVED**, that Town of Rye Court Clerk Anne Capeci be and she hereby is designated to attend and be an alternate delegate at said meeting.

#### RESOLUTION G

**WHEREAS**, pursuant to Section 29 (15) of the Town Law of the State of New York, the Supervisor of the Town of Rye is authorized to appoint a Confidential Secretary to the Supervisor to serve at the Supervisor's pleasure;

**NOW, THEREFORE, BE IT RESOLVED**, that Bishop Nowotnik, residing at 60 North Regent Street, Port Chester, New York 10573, be and he hereby is appointed Confidential Secretary to the Supervisor of the Town of Rye, New York for a two-year term, commencing January 1, 2014 and expiring December 31, 2015.

### **RESOLUTION H**

**WHEREAS**, the Town Board of the Town of Rye has heretofore created the Office of Director of Purchasing as per Section 20 (3) (e) of the Town Law of the State of New York;

**NOW, THEREFORE, BE IT RESOLVED**, that Bishop Nowotnik, residing at 60 North Regent Street, Port Chester, New York, be and he hereby is appointed Director of Purchasing for the Town of Rye, New York for a two-year term, commencing January 1, 2014 and expiring December 31, 2015.

### **RESOLUTION I**

**RESOLVED**, Paul J. Noto residing at 1308 Arlington Street, Mamaroneck, New York 10543, be and he hereby is appointed as the Town Attorney, for a two-year term pursuant to the provisions of Section 24 of the Town Law, commencing January 1, 2014 and expiring December 31, 2015, and

**BE IT FURTHER RESOLVED**, that pursuant to the provisions of Section 102 Article 8 of the Town Law, as amended, all expenses necessarily incurred by authorization of the Town Board and paid by said Town Attorney in executing the duties of said office, shall be a town charge, and

**BE IT FURTHER RESOLVED**, that said Paul J. Noto shall execute and file in the office of the Town Clerk, the necessary Oath of Office within 30 days of said appointment as required by law.

### **RESOLUTION J**

**RESOLVED**, David Byrnes, residing at 33 Haines Boulevard, Port Chester, New York, be and he hereby is appointed as the Town Comptroller for the Town of Rye, for a two-year term pursuant to the provisions of Section 20 (3) (b) of the Town Law, commencing January 1, 2014 and expiring December 31, 2015.

### **RESOLUTION K**

**RESOLVED**, that Saverio L. Terenzi & Associates, CPA, PC of 225 Westchester Avenue, Port Chester, New York 10573 be and they hereby are designated to provide professional accounting services to the Town of Rye, commencing January 1, 2014 and expiring December 31, 2014.

### **RESOLUTION L**

**RESOLVED**, that Town of Rye Clerk Hope B. Vespia be and she hereby is appointed Registrar of Vital Statistics of the Town of Rye, District 5964, for a four-year term, commencing January 1, 2014 and expiring December 31, 2017.

### **RESOLUTION M**

**RESOLVED**, that according to New York Local Government Records Law (Chapter 737. Laws of 1987) Section 57.19, Town Clerk Hope B. Vespia be and hereby is designated Records Management Officer for the Town of Rye, commencing January 1, 2014 and expiring December 31, 2017..

### **RESOLUTION N**

**WHEREAS**, the Town Board of the Town of Rye, a duly-constituted Town of the First Class, deems it necessary and proper to create positions of Marriage Officer possessing statutory authority to solemnize marriages within the Town of Rye;

**NOW, THEREFORE, BE IT RESOLVED**, that pursuant to the provisions of such Section 11-c of the Domestic Relations Law, Supervisor Joseph Carvin, Confidential Secretary to the Supervisor Bishop Nowotnik, Councilperson Christina Collins and Town Clerk Hope B. Vespia be and they hereby are appointed Marriage Officers of the Town of Rye, and

**BE IT FURTHER RESOLVED**, that this appointment shall be effective commencing January 1, 2014 and expiring December 31, 2015.

**RESOLUTION O**

**RESOLVED**, that Martha Sokol McCarty, Esq. residing at 305 West Street, Mamaroneck, New York 10543 be and she hereby is appointed Town Prosecutor/Deputy Town Attorney, for a two-year term effective January 1, 2014 and expiring December 31, 2015, and

**BE IT FURTHER RESOLVED**, that pursuant to the provisions of Section 102, Article 8 of the Town Law, as amended, all expenses necessarily incurred by authorization of the Town Board and paid by said Town Prosecutor/Deputy Town Attorney in executing the duties of said office, shall be a Town charge.

**RESOLUTION P**

**RESOLVED**, that Michael O'Connor, residing at 61 Clermont Avenue, Port Chester, New York, be and he is hereby designated to provide Bailiff services to the Justice Court of the Town of Rye, for a two-year period commencing January 21, 2014 and expiring December 31, 2015.

**RESOLUTION Q**

**RESOLVED**, that effective immediately, Alan S. Carroll, 340 South Regent Street, Port Chester, New York; Dean DeLeo, 9 Beacon Lane, Rye Brook, New York; Scott Sprague, 17 Sand Street, Port Chester, New York; and Ernest M. Tigani, 85 Breckenridge Avenue, Port Chester, New York, be and they hereby are appointed as Civil Officers of the Town of Rye to serve at the pleasure of the Town Board, and

**NOW, THEREFORE BE IT RESOLVED**, that said Ernest M. Tigani will serve as Director of Civil Officers for one year with no compensation and will ensure proper training and scheduling, and

**BE IT FURTHER RESOLVED**, that said Civil Officers shall serve in this capacity at no compensation, but shall be entitled to collect statutory fees allowed by law in civil actions and proceedings.

**RESOLUTION R**

**RESOLVED**, Jennifer Beinstock-Cohen, residing at 746 The Parkway, Mamaroneck, New York 10543 be and she hereby is appointed to serve as a member of the Town of Rye Board of Assessment Review for a five-year term, commencing October 1, 2013 and expiring September 30, 2018.

**RESOLUTION S**

**RESOLVED**, that Benedict Salanitro, residing at 609 Brook Street, Mamaroneck, New York 10543, be and he hereby is re-appointed a member of the Rye Town Park Commission for a two-year term, commencing January 1, 2014 and expiring December 31, 2015.

**RESOLUTION T**

**WHEREAS**, the New York State and Local Employees Retirement System has requested that the Town Board establish a standard work schedule for elected officials for the purpose of determining days worked reportable to the New York State and Local Retirement System;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Rye hereby establishes three hours a day, five days a week as the standard work schedule for the Town Council members.

**RESOLUTION U**

**WHEREAS**, the New York State and Local Employees Retirement System has requested that the Town Board establish a standard work schedule for appointed officials for the purpose of determining days worked reportable to the New York State and Local Retirement System;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Rye hereby establishes three hours a day, five days a week as the standard work schedule for the Town Attorney and Town Comptroller.

**RESOLUTION V**

**WHEREAS**, the Town Board of the Town of Rye wishes to hire an administrator to perform community research and outreach services;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Rye Supervisor Joseph Carvin be and he hereby is authorized to enter into an agreement with David Thomas for the position of Administrator of community research and outreach services

**RESOLUTION W**

**WHEREAS**, the Town Board of the Town of Rye wishes to hire a Program Administrator of the 2012 Committee;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Rye Supervisor Joseph Carvin be and he hereby is authorized to enter into an agreement with Greg D. Arcaro for the position of Program Administrator of the 2012 Committee.

ROLL CALL

AYES:

NOES:

ABSENT:

Dated: January 28, 2014

**REMOVAL & INSTALLATION OF NEW 275 OIL TANK**

Monday, December 23, 2013

NAME OF COMPANY

BID AMOUNT

Northeast Environmental, Inc.  
225 Valley Place  
Mamaroneck, New York 10543

\$3,100.00

Tank Specialists Plus  
55 Kensington Way  
Middletown, New York 10940  
Paul Stuart  
1-845-343-0025

\$4,750.00

Westmore Fuel Co., Inc.  
86 N. Water Street  
Greenwich, CT 06830

\$2,604.00

## RESOLUTION

On motion of Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, the following Resolution was adopted.

**WHEREAS**, the caretaker cottage at Crawford Park, 33 Lincoln Avenue, Rye Brook, New York, is the property of the Town of Rye, and

**WHEREAS**, the current fuel tank at said property needs to be removed and a new fuel tank installed, and

**WHEREAS**, a request for proposal for said work was advertised and three bids received, and

**WHEREAS**, Westmore Fuel Co., Inc., 86 North Water Street, Greenwich, Connecticut 06830 had submitted a bid of two thousand, six hundred four dollars (\$2,604.00) which was the lowest bid, and

**WHEREAS**, said Westmore Fuel Co., Inc. is deemed the best qualified to do said fuel tank removal and replacement;

**NOW, THEREFORE, BE IT RESOLVED**, that Town of Rye Supervisor Joseph Carvin be and he hereby is authorized to award the contact to said Westmore Fuel Co., Inc., and

**BE IT FURTHER RESOLVED**, that the Town of Rye reserves the right to cancel said contract at any time if services rendered are deemed unacceptable or if cancellation would be serve the interests of the Town of Rye.

ROLL CALL

AYES:

NOES:

ABSENT:

Dated: January 21, 2014

## **RESOLUTION**

On motion of Councilperson , seconded by Councilperson , the following Resolution/Agreement was adopted and approved:

### **CONTRACT FOR SERVICES**

Agreement dated this **1st day of January 2014** by and between THE TOWN OF RYE (hereinafter referred to as the “TOWN”) with offices located at 10 Pearl Street, Port Chester, New York 10573 and DAVID THOMAS (hereinafter referred to as “THOMAS”) residing at 420 Elm Street, Port Chester, New York 10573.

#### **W I T N E S S E T H:**

WHEREAS, the TOWN wishes to retain the services of THOMAS to perform community research and outreach services,

NOW, in consideration of the foregoing, the mutual covenants contained herein and other good and valuable consideration, the parties hereto agree as follows:

**1. THOMAS shall provide the following services to the TOWN for 25 hours per week (minimum 25 hours per week, maximum 40 hours per week):**

- **Basic Clerical duties**
- **Parks and Recreation event scheduling**
- **Website content management**
- **Report creation and maintenance**
- **Other projects as agreed with the TOWN Supervisor**

2. THOMAS shall be an Independent Contractor and shall be responsible for paying his own withholding taxes and shall receive no additional compensation other than that provided for herein. THOMAS is not an employee of the TOWN.

**3. TERM: The term of this Agreement shall commence on January 1, 2014 and continue until December 31, 2014 subject to the Supervisor's approval.**

4. COMPENSATION: The compensation is payable on a Bi-monthly basis **at the rate of \$30.00 per hour** upon receipt and approval of an invoice from THOMAS describing THOMAS's his services and the number of hours worked. THOMAS shall use his own personal vehicle at all times.

- THOMAS shall be paid **at a rate of \$35.00 per hour** for additional special projects assigned by the supervisor and the confidential secretary. The designation of these projects will be determined by mutual agreement. This fee only to be charged if weekly hours on these special projects exceed 5 hours.

5. GOVERNING LAW: This Agreement shall be governed and construed in accordance with the laws of the State of New York.

6. TERMINATION: Either party may terminate this Agreement at any time upon thirty (30) days written notice.

7. COUNTERPARTS: This Agreement may be executed in one or more counterparts who together shall constitute one and the same instrument.

8. SEVERABILITY OF PROVISIONS: The invalidity or unenforceability of any term, phrase, clause, paragraph, restriction, covenant, agreement or other provision hereof shall in no way affect the validity or enforcement of any other provision or any part thereof.

9. GOOD FAITH: It is understood and agreed by the parties to this Agreement that they have entered into it in good faith and that both parties will communicate any and all changes and/or information which will be helpful to the other in the utilization of the contents of this Agreement.

10. CAPTIONS: The captions and title in this Agreement are for convenience of reference only and shall not be deemed to define or limit any of the terms, conditions or provision of this Agreement.

11. ENTIRE AGREEMENT: This instrument contains the entire Agreement of the parties. It may not be changed orally but only in writing signed by both parties.

ROLL CALL  
AYES:  
NOES:  
ABSENT:

Dated: January 28, 2014

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the date first above written.

THE TOWN OF RYE

By \_\_\_\_\_

DAVID THOMAS

\_\_\_\_\_

## RESOLUTION

On motion of Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, the following resolution was adopted.

### **CONTRACT FOR SERVICES**

Agreement dated this 31st day of DECEMBER, 2013 by and between THE TOWN OF RYE (hereinafter referred to as the "TOWN") with offices located at 10 Pearl Street, Port Chester, New York 10573 and GREGORY D. ARCARO (hereinafter referred to as "ARCARO") residing at 62 Stoneleigh Road, Scarsdale, New York 10583.

#### W I T N E S S E T H :

WHEREAS, the TOWN wishes to retain the services of ARCARO in the capacity of Program Administrator.

NOW, in consideration of the foregoing, the mutual covenants contained herein and other good and valuable consideration, the parties hereto agree as follows:

1. ARCARO shall serve in the capacity of Program Administrator for the TOWN. His duties shall include:

Updating the State of the Town Report

Implementing the Town's Model American Community Project

Assisting in the management of Rye Town Park; and

Other projects as agreed with the TOWN Supervisor.

ARCARO shall report to the TOWN Supervisor.

2. ARCARO shall be an Independent Contractor and shall be responsible for paying his own withholding taxes and shall receive no additional compensation other than that provided for herein. ARCARO is not an employee of the TOWN.

3. TERM: The term of this Agreement shall commence on January 1, 2014 and continue until December 31, 2014. There will be no fixed hours, however, it is anticipated that ARCARO will spend no less than 15 hours per week on TOWN business.

4. COMPENSATION: The TOWN shall pay ARCARO for his services rendered herein, at a rate of \$43/hour. This fee is payable on a monthly basis upon receipt and approval of an invoice and claim form from ARCARO showing work completed and hours worked for each day of TOWN work. ARCARO shall use his own personal vehicle at all times.

5. GOVERNING LAW: This Agreement shall be governed and construed in accordance with the laws of the State of New York.

6. TERMINATION: Either party may terminate this Agreement at any time upon thirty (30) days written notice.

7. COUNTERPARTS: This Agreement may be executed in one or more counterparts which together shall constitute one and the same instrument.

8. SEVERABILITY OF PROVISIONS: The invalidity or unenforceability of any term, phrase, clause, paragraph, restriction, covenant, agreement or other provision hereof shall in no way affect the validity or enforcement of any other provision or any part thereof.

9. GOOD FAITH: It is understood and agreed by the parties to this Agreement that they have entered into it in good faith and that both parties will communicate any and all changes and/or information which will be helpful to the other in the utilization of the contents of this Agreement.

10. CAPTIONS: The captions and title in this Agreement are for convenience of reference only and shall not be deemed to define or limit any of the terms, conditions or provision of this Agreement.

11. ENTIRE AGREEMENT: This instrument contains the entire Agreement of the parties. It may not be changed orally but only in writing signed by both parties.

ROLL CALL

AYES:

NOES:

ABSENT:

Dated: January 28, 2014

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the date first above written.

THE TOWN OF RYE

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GREGORY D. ARCARO

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A

**RESOLUTION**

On motion of Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, the following Resolution was adopted.

**WHEREAS**, Seaside Johnnie's Restaurant is located in Rye Town Park and is under the jurisdiction of the Town of Rye, and was deemed to be exempt from taxes to the City of Rye,

**WHEREAS**, the Town of Rye requested and received a determination by a justice of the Supreme Court that the exemption was legitimate, and

**WHEREAS**, the City of Rye filed a Notice of Appeal indicating its intent to file an appeal in said matter, and

**WHEREAS**, the Town of Rye is in need of counsel to defend this appeal, and Town of Rye Attorney Paul Noto has been involved in said case from its inception;

**NOW, THEREFORE, BE IT RESOLVED**, that Town of Rye Supervisor Joseph Carvin be and he hereby is authorized to enter into an agreement with said Town Attorney Paul Noto to represent the Town of Rye in said matter, and

**BE IT FURTHER RESOLVED**, that said Paul Noto be paid at an hourly rate of two hundred fifty dollars (\$250.00), up to an amount not to exceed ten thousand dollars (\$10,000.00), and

**BE IT FURTHER RESOLVED**, that all research, review and preparation of said matter undertaken by the office of said Paul Noto be at no additional expense to the Rye Town Park Commission with the exception of the costs of printing and mailings to the court and Corporation Counsel.

ROLL CALL

AYES:

NOES:

ABSENT:

Dated: February 18, 2014



**Town of Rye**  
WESTCHESTER COUNTY, NY

*10 Pearl Street, Port Chester, New York 10573...www.townofryeny.com*

**Joseph E. Carvin, Supervisor**

**William J. Villanova, Deputy Supervisor;**

**Council Members: Christina Collins, Thomas Nardi, Robert Nioras**

**REQUEST FOR QUOTATION:  
DATA CONVERSION AND SOFTWARE  
2014-2015 LGRMIF Document Conversion & Access Grant**

The Town of Rye plans to submit an application to the New York State Archives: Local Government Records Management Improvement Fund (LGRMIF) to secure funding for a Data Conversion and Access Project.

We are requesting a Preferred Source Quote from NYSID (New York State Industries for the Disabled) and Imaging & Microfilm Access (IMA) based on your 35 years of experience in document conversion and IMA's experience in successfully completing many LGRMIF grant projects including a previous grant of ours.

**Services Requested**

1. Digitize approximately 180,000 pages of the Town's tax records for the years 2000-2012:
  - A. The tax rolls for the years 2000-2007 were generated and are saved on – approximately - 80,000 sheets of 11.5" x 15" single-sided, green-bar computer paper that are stored in 108 computer binders.
  - B. The tax rolls for the years 2008-2013 were generated and are saved on – approximately - 100,000 sheets of 8.5" x 11" single-sided, white computer sheets that are stored in 33, 3-ring binders.
2. Optical Character Recognition (OCR) of all typed images.
3. Indexing of files by tax parcel ID number and taxing jurisdiction. Files to be indexed as appropriate for inclusion in the software. (The Town's tax roll is available on its website for reference.)
4. Laserfiche Records Management Software for 3 users with installation and training.
5. All images to be produced in TIFF format for Master Images according to NYSA LGRMIF Imaging and Scanning Guidelines.
6. All work to meet NYSA LGRMIF guidelines.

7. Vendor to be responsible for the quality and completeness of the information produced. (The Town will review all digitized records for accuracy and return all inaccurate records for re-imaging.)
8. Vendor will provide pick-up and delivery of materials from the ground floor of Town Hall, Monday-Friday, 9 am – 5 pm. (The Town of Rye will be responsible for organizing and preparing the records for pick-up.)

### **Additional Required Information**

- A statement of vendor's experience in providing imaging conversion services and Laserfiche records management software
- Confirmation that vendor can begin performing the services requested sometime between July 1 and September 1, 2014 and can complete its work in approximately four months.
- Confirmation that, in the event information from a record in vendor's possession is needed, vendor will locate the information and fax the needed record to the Town of Rye within 24 hours of the request.
- Confirmation that vendor is properly insured.

Upon award, the Town will select NYSID (New York State Industries for the Disabled) using Imaging & Microfilm Access (IMA) as the desired vendor for all products and services included in the 2014-2015 LGRMIF application.

Please email your Preferred Source quote to Hope Vespia, Town Clerk, at [hope.vespia@townofryeny.com](mailto:hope.vespia@townofryeny.com) by February 25, 2014.

Thank you.

Gregory Arcaro  
Town of Rye  
10 Pearl Street  
Port Chester, NY 10573  
[garcaro@townofryeny.com](mailto:garcaro@townofryeny.com)

**RESOLUTION**

On motion of Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, the following Resolution was adopted:

**WHEREAS**, the Town Board of the Town of Rye needs to retain appraisers to validate certain assessed values.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Rye does and hereby retains Valuation Plus Inc., with offices located at 444 East Boston Road, Mamaroneck, New York 10543 for appraisal services on behalf of the Town of Rye for the assessment of:

Owner: County of Westchester IDA c/o Atria (Stonegate at Bellefair, Senior Living)  
Location: 1200 King Street  
Section/Block/Lot: 124.73-1-1  
Current Assessment: 27,000,000

This parcel is currently under PILOT that will expire in 2014 and become fully assessed on the 2014 assessment roll.

**BE IT FURTHER RESOLVED**, that Valuation Plus Inc. shall be compensated pursuant to the fee schedule approved January 19, 2010, as further detailed in the attached proposal of three thousand three hundred seventy-five dollars (\$3,375.00).

ROLL CALL  
AYES:  
NOES:  
ABSENT:

Dated: February 18, 2014

STATE OF NEW YORK            )  
COUNTY OF WESTCHESTER) ss:  
TOWN OF RYE                    )

I, Hope B. Vespia, Town Clerk of the Town of Rye, New York, do hereby certify that I have compared the foregoing copy with a copy of the Resolution adopted by the Town Board of the Town of Rye, at a meeting held on February 18, 2014 at which time a quorum was present, and that the same is a true and correct transcript of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Town of Rye, New York, on this 19th day of February, 2014.

Hope B. Vespia  
Town Clerk

**D**

**RESOLUTION**

On motion of Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, the following Resolution was adopted:

**WHEREAS**, GAR Associates, will provide assessment support services as outlined in the attached proposal in order to move away from a dual assessment system (Vision and RPS).

**WHEREAS**, the cost for 2014 is twenty five thousand dollars (\$25,000.00) for the following services:

- Statistical analysis to determine inequities
- Refine residential neighborhood delineation
- Create residential valuation models in RPSV4
- Generate valuation documents for residential parcels requiring valuation review

**NOW, THEREFORE BE IT RESOLVED**, that GAR Associates, will provide assessment support services to the Town of Rye for the calendar year 2014.

**BE IT FURTHER RESOLVED**, that the cost for such services for 2014 is \$25,000 is hereby approved.

**ROLL CALL**

**AYES:**

**NOES:**

**ABSENT:**

Dated: February 18, 2014

STATE OF NEW YORK            )  
COUNTY OF WESTCHESTER) SS:  
TOWN OF RYE                    )

I, HOPE B. VESPIA, Town Clerk of the Town of Rye, New York, do hereby certify that I have compared the foregoing copy with the copy of Resolution adopted by the Town Board of the Town of Rye, at a meeting held on February 18, 2014 at which time a quorum was present, and that the same is a true and correct transcript of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Town of Rye, New York, this 19<sup>th</sup> day of February, 2014.

Hope B. Vespia,  
Town Clerk

E

**RESOLUTION**

RESOLUTION OF THE TOWN BOARD OF THE TOWN OF RYE ESTABLISHING A HOMESTEAD BASE PROPORTION FOR THE TOWN OF RYE AND TO AUTHORIZE THE TOWN ASSESSOR TO FILE A STATEMENT OF LOCALLY DETERMINED HOMESTEAD BASE PROPORTIONS PURSUANT TO AND IN ACCORDANCE WITH THE PROVISIONS OF SECTION 1903 OF THE REAL PROPERTY TAX LAW COMMONLY REFERRED TO AS THE "HOMESTEAD TAX OPTION" BASED UPON THE **2013 ASSESSMENT ROLL** (COMPLETED, VERIFIED AND FILED IN **2013**) **FOR THE 2014 TOWN BUDGET AND TAXES.**

On motion of Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, the following Resolution was adopted:

**WHEREAS**, in 1981, the State of New York enacted Section 1903 of the Real Property Tax Law (RPTL) known as the "Homestead Tax Option"; and

**WHEREAS**, the Homestead Tax Option was enacted to prevent a disproportionate shift of property tax burden to residential property owners following a revaluation of real property; and

**WHEREAS**, the Town Board adopted a Local Law on March 23, 2004 entitled "A Local Law Adopting the Provisions of Section 1903 of the Real Property Tax Law" commonly referred to as the "Homestead Tax Option" (the "Local Law"); and

**WHEREAS**, pursuant to the Local Law, the Town Board desires to establish two separate property tax rates: a lower rate for residential property owners equal to a rate of **68.755808 (the "Homestead Base Proportion")** and a higher rate for all other property owners equal to a rate of **31.244192 (the "Non-Homestead Base Proportion")** and to authorize the Town Assessor to file a Statement of Locally Determined Homestead Base Proportions Pursuant to Section 1903 of the RPTL based on the **2013 Assessment Roll** (completed, verified and filed in **2013**) **for the 2014 Town budget and taxes;** and

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:**

The Town Board hereby: (a) establishes two separate property tax rates pursuant to the provisions of Section 1903 of the RPTL **(I) the Homestead Base Proportion at a rate equal to 68.755808 and (II) the Non-Homestead Base Proportion at a rate equal to 31.244192** and (b) authorizes the Town Assessor to file a Statement of Locally Determined Homestead Base Proportions Pursuant to Section 1903 of the RPTL based on the **2013 Assessment Roll** (completed, verified and filed in 2013) **for the 2014 Town budget and taxes.**

ROLL CALL

AYES:

NOES:

ABSENT:

Dated: February 18, 2014

## **RESOLUTION**

On motion of Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, the following Resolution was adopted.

**WHEREAS**, the caretaker cottage at Crawford Park, 33 Lincoln Avenue, Rye Brook, New York, is the property of the Town of Rye, and

**WHEREAS**, the current fuel tank at said property needs to be removed and a new fuel tank installed, and

**WHEREAS**, a request for proposal for said work was advertised and three bids received, and

**WHEREAS**, Westmore Fuel Co., Inc., 86 North Water Street, Greenwich, Connecticut 06830 had submitted a bid of two thousand, six hundred four dollars (\$2,604.00) which was the lowest bid, and

**WHEREAS**, said Westmore Fuel Co., Inc. is deemed the best qualified to do said fuel tank removal and replacement;

**NOW, THEREFORE, BE IT RESOLVED**, that Town of Rye Supervisor Joseph Carvin be and he hereby is authorized to award the contact to said Westmore Fuel Co., Inc., and

**BE IT FURTHER RESOLVED**, that the Town of Rye reserves the right to cancel said contract at any time if services rendered are deemed unacceptable or if cancellation would be serve the interests of the Town of Rye.

ROLL CALL

AYES:

NOES:

ABSENT:

Dated: January 21, 2014

# Superintendent of Highways Report

January 21, 2014

## **BRIDGE REPORT**

### **Jefferson Ave. Bridge Replacement Project:**

All of the six fabricated bridge sections have been installed. The required utilities are now being installed on the bridge. Once that is completed the Arben Group will begin the process of grading the approaches to meet the new height of the abutments. The next step is to pave the approaches and complete the bridge deck, but that work cannot begin until the asphalt plants reopen. This would not take place until some time in March, which would put any possible completion of the project into April, at the earliest.

### **South Barry Ave. Bridge transversing Guion Creek:**

The bridge appears to be in good condition. All daily and general maintenance is done by the Village of Mamaroneck. No near term needs are foreseen at this time.

### **South Barry Ave. Bridge transversing Otter Creek:**

The maintenance project for this bridge is on hold for the short term. I have a meeting next week with Tom Ahneman to discuss a new approach to take in order to meet the required specifications and get several qualified contractors to bid on the project.

### **Continental Manor Foot Bridge:**

The bridge appears to be in good condition. No near term needs are foreseen at this time.

### **Hillside Ave. Bridge:**

The Village of Mamaroneck is still working on the grant process for work on this bridge. Until that is completed we do not foresee any work being undertaken in the near term.

### **Short Street Bridge:**

The bridge appears to be in good condition. All daily and general maintenance is done by the Village of Mamaroneck. No near term needs are foreseen at this time.

**North Barry Ave. Extension Bridge:**

The bridge appears to be in good condition. All daily and general maintenance is done by the Village of Mamaroneck. No near term needs are foreseen at this time.

**CEMETERY REPORT**

**African American Cemetery:**

The grounds appear to be in good condition.

**Guion Family Burial Grounds:**

The grounds appear to be in good condition.

**Solomon Gedney Cemetery:**

The grounds appear to be in good condition.

**Stuart Family Cemetery:**

The basic clean up of the site was done, but more work will be needed in the spring.

Respectfully submitted

John De Crescenzo  
Superintendent of Highways



## Valuation Plus, Inc.

January 9, 2014

Ms. Denise Knauer, Assessor  
Town of Rye  
10 Pearl Street  
Port Chester, NY 10573

Re: Appraisal Services  
1200 King Street

Dear Ms. Knauer:

In accordance with your request, I am submitting a proposal to provide preliminary appraisal services for the referenced property. All appraisal work will be billed on an hourly rate of \$135. The fee for the preliminary appraisal is as follows:

25 hours @ \$135 per hour = \$3,375

I appreciate having the opportunity of submitting this proposal and look forward to the opportunity of working with you. If you should have any questions or would like to discuss this proposal, please feel free to contact me.

Respectfully submitted,

Steven T. Sherwood, MAI  
President

**Tax Collection For January  
2014**

County of Westchester	<b>2013</b>	18,434.88	
Town of Rye		268.76	
Mamaroneck Sewer		527.09	
Port Chester Sanitary		1,360.27	
Blind Brook Sewer		1,230.89	
Solid Waste		1,856.41	23,678.30

2013 County Interest 2,639.21

Blind Brook School	<b>2013</b>	8,474,051.12	
Port Chester School		13,885,737.69	
Rye Neck School		6,061,379.77	
Harrison School		2,728.46	28,423,897.04

2013 School Interest 8,531.76

**Reinstated School**

141.43-1-30 School	Flynn	3,187.11	
141.43-1-81 School	Henk	5,492.42	7,192.76

**Exemption Terminated**

2013 County/Town 603.30 603.30

**Memo Fee** 5.99 5.99

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Monthly Report  
January**

**Transfer to Village of Port Chester** 0.00

**Transfer to Village of Rye Brook**

1/15/2014 1,492.33 1,492.33

**County Town & School Liens**

2010 12,712.03  
2011 28,181.35  
2012 18,261.11 59,154.49

Interest 9,701.97

**Village of Rye Brook Liens**

2012 690.00 690.00

Interest 52.00

**Village of Port Chester Liens**

2012 2,870.46 2,870.46

Interest 154.02

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**Monthly Report**  
**January**

**In-Rem Fee**

1/3/2014	742.81	
1/3/2014	781.42	1,524.23

**Redeposit Checks**

1/9/2014 Izzo	2,510.55	
1/10/2014 McMahon	3,414.83	
1/15/2014 Colony	2,442.36	
1/28/2014 Jennings	7,274.25	
1/28/2014 Berenzweig	5,492.42	21,134.41

**Refund by Town**

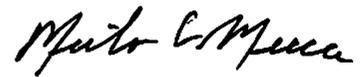
1/6/2014 Cablevision	901.95	
1/10/2014 Siconolfi	3,236.44	
1/13/2014 Fenner	7,162.14	
1/13/2014 Wildenger	218.64	
1/13/2014 Dunkin Donuts	3,644.68	
1/14/2014 Steinberg	10,316.67	
1/17/2014 67 Bowman ave LLC	3,739.15	
1/21/2014 342 Westchester Ave LLC	188.98	
1/28/2014 Elk Homes	18.00	
1/28/2014 Rhoda	3,992.75	
1/29/2014 Santoiani	2,228.94	
1/29/2014 Dorsey	6,105.20	
1/30/2014 Leicht	9,025.67	
1/30/2014 Wells Fargo	188.98	
1/31/2014 Beltias	2,749.86	
1/31/2014 Belos Prop	3,115.88	
1/31/2014 Lereta	4,754.56	
1/31/2014 Pavarini	182.06	61,770.37

1/31/2014 On line School payment was deposited 1/31/2014 but not posted till 2/3/2014 15,080.24

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**Monthly Report**  
**January**

Deposit to Supervisor, Town of Rye	28,640,172.88
Deposit to Treasurer, Village of Port Chester	742,758.76
Deposit to Treasurer, Village of Rye Brook	286,783.19
<b>Total</b>	<b>29,669,714.83</b>

Sincerely,



Nicholas C. Mecca  
Receiver of Taxes



**B**

**RESOLUTION**

On motion of Councilperson , seconded by Councilperson , the following Resolution was adopted:

**WHEREAS**, the Town Clerk is continuing on a valuable project to convert the Town's records into the digital format in order to provide greater access and increase the capacity of staff to research records and serve the public, and

**WHEREAS**, the Town Clerk has determined that the Town would be eligible to apply for funding to help fund this project from the 2014 Local Government Records Management Fund of the New York State Archives;

**BE IT RESOLVED**, that the Town Board of the Town of Rye authorizes the Town Clerk to submit an application for funding from the Local Records Management Improvement Fund, and

**BE IT FURTHER RESOLVED**, that the Town Board of the Town of Rye supports the Town Clerk's submission of this project for funding due to its value to the Town, its citizens and the community at large.

ROLL CALL  
AYES:  
NOES:  
ABSENT:

Dated: February 18, 2014

STATE OF NEW YORK )  
COUNTY OF WESTCHESTER) ss:  
TOWN OF RYE )

I, Hope B. Vespia, Town Clerk of the Town of Rye, New York, do hereby certify that I have compared the foregoing copy with a copy of the Resolution adopted by the Town Board of the Town of Rye, at a meeting held on February 18, 2014 at which time a quorum was present, and that the same is a true and correct transcript of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Town of Rye, New York, on this 19th day of February, 2014.

Hope B. Vespia  
Town Clerk